



PROJECT MANAGER

PIAM Secretariat

Reports to Head (Technical and Business Lines)

Role

- To lead and implement the project management of technical projects involving the various business lines of the general insurance industry ensuring that the projects produce the desired outcome for the industry. In so doing to develop detailed project plans and project management framework ensuring resource availability and delivering every project on time within scope and budget.

Responsibility

- Deliver goal-based projects on-time, in-scope and on-budget with high quality output.
- Ensure and develop implementable project plan and budget based on industry outcome for approval.
- Develop Work Breakdown Structure (WBS), identify workstreams interdependencies and meticulous progress monitoring.
- Engage and manage various stakeholders, internal and external project resource within matrix environment.
- Lead and manage industry task forces/working groups and external vendors where applicable to ensure the project is on track in terms of quality, delivery milestones and costs.
- Drive standardized project governance.
- Create and maintain comprehensive project documentation.
- Be a positive change agent.



Qualifications/Work Experience

- Bachelor degree in Management/Business Administration/Finance, Engineering/IT or any related disciplines.
- Project Management Professional (PMP) or related certification will have an added advantage.
- Five or more years of experience in managing projects with a proven track record of delivery.
- Prior experiences in General Insurance Industry will have an added advantage.
- Results oriented/self-directed ability to drive change.
- Possess leadership qualities with critical and analytical thinking skills.
- Strong relationship, management and interpersonal skills.
- Excellent communicator.
- Team player with a problem-solving aptitude.

Please send your resume to:

Senior Manager

Head, Human Capital & Talent

PERSATUAN INSURANS AM MALAYSIA

Level 3, Wisma PIAM 150

Jalan Tun Sambanthan

50470 Kuala Lumpur, Malaysia

Email: frances@piam.org.my